

Lead with Center City Public Charter Schools: Become an Instructional Coach



Center City Public Charter Schools is seeking strong, dedicated, experienced educators to serve as Instructional Coaches throughout our six campuses. The Instructional Coach will serve as the campus-level instructional specialist working to increase student achievement and promote instructional consistency in specific content areas and grade levels. S/he will facilitate a continuum of professional learning opportunities to support teachers in their acquisition and use of specific content and pedagogical knowledge, skill, and strategies.

The Instructional Coach will foster a culture of collaboration within each campus – mainly by providing support to classroom teachers and ensuring the effective implementation of high quality instruction. The ideal candidates are highly knowledgeable in core literacy and math content, research-based instructional strategies, and standards-based instruction. This position involves effectively providing teachers with the instructional and technical assistance needed to improve the instructional services that are provided in the classroom, support teacher development, and increase student achievement.

Duties

- Serve as the primary instructional coach for teachers.
- Collaborate with the Director of Curriculum and Instruction, other instructional coaches, and/or additional staff to provide quality professional development and curriculum implementation guidance to teachers.
- Facilitate the implementation of the adopted curriculum by: a. Provide on-going professional development based on the needs of the school through data; analysis and teacher's identified areas of need; b. Observe and collaborate with teachers to plan lessons using scientifically based researched instructional strategies; and c. Model best teaching methods and strategies based on the latest research and data in all disciplines.
- Support the Principal in implementing high standards for classroom instruction.
- Model, demonstrate, and co-teach lessons using various instructional and classroom management best practices.
- Regularly review lesson plans, observe teachers in the classroom, and provide teachers with reflective and actionable feedback.
- Work with teachers to become familiar with and tap into available instructional resources.
- Coordinate with the Principal, Head of Schools, and SPED and ELL staff in providing teachers with best practices assistance and support to meet the needs of ALL learners.
- Provide leadership in the utilization of student performance data to customize and improve instruction.
- Support SPED and ELL instruction by assisting teachers with the identification of intervention strategies for students with special needs.
- Monitor and support non-core curricular offerings at school and champion efforts to improve foreign language, arts, physical education, and music in schools.
- Monitor and support school improvement initiatives.
- Monitor and provide support for educational programs.
- Participate in and support Professional Learning Community activities.

Qualifications

- Master's Degree in Education (preferred)
- Coaching Experience in urban environments serving students at a variety of academic achievement levels (minimum of two years preferred)
- Minimum of 3 years of urban teaching experience (five years preferred)
- Extensive knowledge of best practices in classroom management, and instructional strategies with emphasis in literacy and/or mathematics
- Successful experience in providing staff development in both large and small group, and one-on-one settings
- Ability to provide school-based training on a variety of PK-8 educational topics
- Ability to utilize various data to drive instruction
- Exemplary interpersonal skills to provide mentoring and coaching and an understanding of adult learning strategies
- Experience leading adults in the development and implementation of curricula
- Efficiency in meeting deadlines
- Working knowledge of Microsoft Word, Excel, and PowerPoint strongly preferred.
- Excellent organizational, strategic planning, and oral and written communication skills

Application Instructions

Interested candidates should apply using the Center City PCS Online Application, which can be accessed at: <http://www.centercitypcs.org/employment-application/> . Please upload 1) a current resume and 2) a cover letter addressing your interest in Center City PCS into the online application. In the space allowed for additional attachments, please upload 3) a response to the below questions, as well as any additional documentation.

Writing Prompt

Please ensure that you complete this in a separate word or PDF document and submit it as an attachment to your application. Incomplete applications will not be reviewed.

- I. At Center City PCS, “Character, Excellence, and Service” are the three tenets of our mission. Everything we do stems from one of these core principles. Please tell us how your teaching practice and career milestones align with one of those values. Please be specific. (250 words).
- II. We are interested in learning about the goals you set for your teachers and how you track data, improve instruction and work to modify teaching accordingly. Please provide an example (250 words or less) of a time you helped a teacher improve student achievement. Please be specific in your answer.

COMPENSATION

Center City PCS offers a highly competitive salary, bonus and benefits package commensurate with experience. Center City PCS is an equal opportunity employer.